



REGIONAL COALITION OF LANL COMMUNITIES

City of Española - Los Alamos County - Ohkay Owingeh - Pueblo of Jemez
Rio Arriba County - Santa Fe County - City of Santa Fe - Taos County - Town of Taos

REGIONAL COALITION MEETING MINUTES CITY HALL COUNCIL CHAMBERS - ESPAÑOLA, NM July 20, 2018

- A. Call to Order – Chair Henry Roybal called meeting to order at 12:54 pm**
- B. Confirmation of Quorum**
Attendees: Commissioner Henry Roybal (Santa Fe County), Commissioner Barney Trujillo (Rio Arriba County), Councilor Morrie Pongratz (Los Alamos County), Mayor Javier Sanchez (City of Espanola), and Councilor Peter Ives (City of Santa Fe)
- C. Approval of Agenda**
- Action:** Approve agenda as published.
 - Approved:** Motioned by: Councilor Pongratz, Los Alamos County; Second: Commissioner Trujillo, Rio Arriba County
- D. Public Comment**
None.
- E. Election of Officers**
- Action:** Postpone action on the election until next meeting.
 - Approved:** Motioned by: Commissioner Trujillo, Rio Arriba County; Councilor Pongratz, Los Alamos County
- F. Business**
- Approval of 4/27/18 Meeting Minutes
 - Action:** Approve the meeting minutes 4/27/18.
 - Approved:** Motioned by: Commissioner Trujillo, Rio Arriba County; Second: Councilor Ives, City of Santa Fe
 - Discussion and Possible Approval of FY 2019 Budget
 - Action:** Approve RCLC FY 2019 Budget with note 2 changed to the following:
 - Approved:** Motioned by: Councilor Ives, City of Santa Fe; Second: Councilor Pongratz, Los Alamos County
 - Review and Approval of ARC Reimbursement Request
Los Alamos Deputy County Manager Steve Lynne introduced this item.
 - Action:** Approve ARC Reimbursement Request.
 - Approved:** Motioned by: Councilor Ives, City of Santa Fe; Second: Commissioner Trujillo, Rio Arriba County
 - Discussion and possible award of contract for Executive Services

Mr. Lynne explained the process utilized for procuring these services and noted that the proposed professional services agreement is shown in the agenda packet. The successful proposer was CPLC New Mexico. Chair Trujillo indicated that Roger and Eric Vasquez from CPLC New Mexico were in attendance asked them to say a few words. Councilor Ives recommended adding some verbiage about assigned ownership of work to RCLC not contractor.

a. Action: Approve Service Agreement 2019-01 with the following added to Section G: "Contractor hereby agrees to assign any and all ownership interest, including by way of example and not limitation, copyrights, patents, trade secrets, in and to the Works to the Regional Coalition, and acknowledges that this is a part of the basis of the bargain between the parties." Also create a defined term "Works" after the description of all deliverables.

b. Approved: Motioned by: Commissioner Trujillo, Rio Arriba County;
Second: Mayor Sanchez, City of Espanola

5. Discussion and possible action regarding RCLC meeting schedule

The schedule of meetings for FY2019 was presented with a monthly meeting planned for the third Friday of each month. Mayor Sanchez requested that the meeting time be changed.

a. Action: Approve the RCLC meeting schedule for FY 2019 with a change of meeting time to 1:30-3:30pm.

b. Approved: Motioned by: Commissioner Trujillo, Rio Arriba County;
Second: Councilor Ives, City of Santa Fe

6. Discussion and possible action regarding approval of Joint Powers Agreement (JPA) Certification

Mr. Lynne said that with the JPA updated by the Coalition last meeting, the next step is for the JPA to be sent to the NM Department of Finance and Administration (DFA). This certification is required for submission to DFA.

a. Action: Approve the DFA Joint Powers Agreement Brief.

b. Approved: Motioned by: Commissioner Trujillo, Rio Arriba County;
Second: Mayor Sanchez, City of Espanola

7. Discussion and possible action regarding approval of SAO Contract Amendment

The amendment presented is for the audit performed by the State Auditor. The amendment changes the dates for the scope of work from "March 1, 2015 through December 31, 2017" to "March 1, 2015 through June 30, 2018" and the delivery date of the report from June 30, 2018 to July 31, 2018.

a. Action: Approve the Contract for Special Audit Amendment No. 1

b. Approved: Motioned by: Commissioner Trujillo, Rio Arriba County;
Second: Councilor Ives, City of Santa Fe

8. Discussion and possible action regarding approval of payment of ECA dues

The invoice for Energy Communities Alliance (ECA) dues was presented. It was noted that the invoice contained conflicting information about the timeframe being paid for.

- a. **Action:** Request a clarification of dates and authorize the Executive Director to review and approve the invoice once clarification is complete.
- b. **Approved:** Motioned by: Motioned by: Commissioner Trujillo, Rio Arriba County; Second: Councilor Ives, City of Santa Fe

G. Board Directors' Comments

The Directors requested a presentation from Los Alamos National Laboratory (LANL) with updates at their next meeting. The Directors also thanked Los Alamos County for the additional duties that they performed during the recent transition period and welcomed the new Executive Director.

H. Adjourn – Meeting was adjourned at 1:28 pm

DRAFT