

## **March 19, 2021 RCLC Board Meeting Agenda**

### **Call to Order – Chair Henry Roybal**

#### **1. Confirmation of Quorum – Chair Henry Roybal**

Taos County: Present (Commissioner Antoinette Brush for Darlene Vigil who joins later)  
City of Taos: Present (Councilor Fernandez)  
City of Espanola: Present (Javier Sanchez)  
County of Rio Arriba: No response  
City of Santa Fe: Present (Councilor Garcia)  
Santa Fe County: Present (Commissioner Roybal)  
Ohkay Owingeh: No response  
County of Los Alamos: Present (David Izraelevitz)  
Quorum established

#### **2. Approval of Agenda – Chair Henry Roybal**

1. Motion for approval from Mr. Izraelevitz with a 2<sup>nd</sup> from Councilor Fernandez

Roll Call vote:

Commissioner Brush yes  
Councilor Fernandez yes  
Mayor Sanchez yes  
Councilor Izraelevitz yes  
Councilor Garcia yes  
Commissioner Roybal yes

#### **3. Approval of Meeting Minutes – Chair Henry Roybal**

1. Motion for approval by Mayor Sanchez with amendments and a second from Councilor Izraelevitz

Draft minutes for [November 20, 2021 meeting](#)

On page 2, it should read Councilor Fernandez, not Sanchez

Draft minutes for [January 29, 2021 meeting](#)

Roll Call vote:

Commissioner Brush yes  
Councilor Fernandez yes  
Mayor Sanchez yes  
Councilor Izraelevitz yes  
Councilor Garcia yes  
Commissioner Fernandez yes

#### **4. Officer Elections**

1. Nomination of Councilor Fernandez for Chair by Commissioner Roybal and 2<sup>nd</sup> from Mayor Sanchez

For discussion:

Mayor Sanchez said he appreciates the communication from Councilor Fernandez. Councilor Izraelevitz agrees and would like to close nominations and approve Councilor Fernandez by acclamation.

With nomination of new Chair, former Chair Roybal hands the meeting over to the new Chair, Councilor Fernandez.

Chair Fernandez would like to shore up financial situation and continue with the RCLC in a very transparent form. Would like to include the public more in meetings.

Roll Call Vote to close nominations and decree by acclamation

Commissioner Roybal

Mayor Sanchez yes

County Commissioner Izraelevitz yes

Commissioner Brush yes

Councilor Garcia yes

2. Nomination for Mayor Sanchez as Vice Chair from Councilor Izraelevitz with 2<sup>nd</sup> from Commissioner Roybal
  - Roll Call
  - Councilor Izraelevitz yes
  - Commissioner Roybal yes
  - Garcia yes
  - Brush yes
  - Sanchez yes
3. Nomination for Councilor Izraelevitz for Treasurer by Commissioner Roybal with 2<sup>nd</sup> from Mayor Sanchez
  - Roll Call
  - Commissioner Brush yes
  - Mayor Sanchez yes
  - Commissioner Roybal yes
  - Councilor Garcia yes
  - Councilor Izraelevitz yes
  - Councilor Fernandez yes
4. For position of Secretary, Commissioner Roybal would like to ask County of Taos or City of Santa Fe if they might be interested in this position. Commissioner Brush: Commissioner Darlene Vigil who is the regular commissioner assigned to RCLC would like more time before taking a position. Councilor Garcia: Would prefer to wait until the City of Santa Fe passes the amended JPA. Nancy Long: Positions do hold over and we can wait until a future meeting to make that appointment. Mayor Sanchez Councilor Izraelevitz moves to wait to hold election of Secretary till the next meeting with a 2<sup>nd</sup> from Commissioner Roybal
  - Roll Call
  - Izraelevitz yes
  - Commissioner Roybal yes
  - Commissioner Brush yes

Mayor Sanchez yes  
Councilor Garcia yes

**5. Public Comment (20 min)**

Marie O'neil: For the first time in 4 years, emails were not sent out to notice the meeting.  
Can we please make sure to get those ahead of time.

Motion to amend the agenda to have public comment at the end of the meeting from Councilor Izraelevitz with 2<sup>nd</sup> from Commissioner Roybal

Roll Call  
Councilor Izraelevitz yes  
Commissioner Roybal yes  
Commissioner Brush yes  
Mayor Sanchez yes  
Councilor Garcia yes

**6. Treasurers Report & Invoices - Treasurer David Izraelevitz**

1. Review of latest financial statements, [December 2020](#) and [February 2021](#)
2. Proposal for budget adjustment related to accounting services
  1. Motion to move \$15,000 from executive director services to accounting and auditing services from Commissioner Roybal and 2<sup>nd</sup> from Mayor Sanchez  
Roll Call  
Commissioner Roybal yes  
Mayor Sanchez yes  
Councilor Izraelevitz yes  
Councilor Garcia yes  
Commissioner Brush abstained for lack of packet  
Councilor Fernandez yes
3. Payment of invoice for legal services
4. [Payment of audit services](#)
  1. Motion to approve by Mayor Sanchez with 2<sup>nd</sup> from Commissioner Roybal  
Roll call  
Mayor Sanchez yes  
Commissioner Roybal yes  
Councilor Izraelevitz yes  
Commissioner Brush yes  
Councilor Garcia yes
5. Payment of invoice for accounting services
  1. Motion for approval from Mayor Sanchez with a 2<sup>nd</sup> from Commissioner Roybal to approve both invoices from Zlotnick & Sandoval for February of 2021 for \$194.39 and January 2021 for \$293.23

Roll Call  
Mayor Sanchez yes  
Commissioner Roybal yes  
Councilor Izraelevitz yes  
Commissioner Brush yes  
Councilor Garcia yes

**7. Presentation on recent audit**

**8. Discussion/Action Items**

1. N3B a cleanup over view

1. Kerbie Lockman wished to wait to give overview and updates at next meeting. Motion to table the N3B overview until next regularly scheduled meeting by Commissioner Roybal with 2<sup>nd</sup> from Councilor Izraelevitz

Roll Call  
Commissioner Roybal yes  
Councilor Izraelevitz  
Commissioner Vigil yes  
Councilor Garcia yes  
Mayor Sanchez yes  
Councilor Fernandez yes

2. LANL Community Update by Kathy Keith

3. Consideration and Action on Resolution 2021-01, Determining Reasonable Notice for Public Meetings of the Regional Coalition in accordance with the New Mexico Open Meetings Act and Providing for Meeting Alternatives Due to the Public Health Emergency.

Councilor Fernandez states he's not sure we can vote on this as it is not in the packet. Nancy Long mentioned that since it is not on the packet, we could review it at next month's meeting.

Motion to table to next meeting from Councilor Izraelevitz with 2<sup>nd</sup> from Commissioner Vigil. Councilor Izraelevitz asked Attorney Nancy Long if we could continue to have meetings. Long stated we try to do it as close to an anniversary date, but it is not required.

Roll Call  
Councilor Izraelevitz  
Commissioner Vigil yes  
Mayor Sanchez yes  
Councilor Garcia yes  
Councilor Fernandez yes  
Commissioner Roybal yes

4. Status and possible action on [DOE grant application](#)

Mayor Sanchez: Questions arose regarding who could sign for the actual grant. The JPA has been amended and changed (not fully adopted) to allow other governmental entities to sign. Not having an executive director opening leaves us with options. We can move forward with a different entity taking on that responsibility of being the grant requester and have Los Alamos county continue to be fiscal agent. We need to move forward determining either Taos or Espanola being named on the grant. Perhaps we could make the executive director position a full time position as that may have been a stumbling block toward fulfilling it. I need to do a better job of posting agendas and everyone gets notified of meetings.

Nancy Long says that if each individual governmental entity would be willing to assist in the application and submit it on behalf of the organization, that would be ok. As a member, the City of Espanola would assist the RCLC and take on those grant submittal and reporting requirements. Yet the fiscal agent requirements would be covered by Los Alamos.

Councilor Izraelvitz appreciates the City of Espanola helping. The County of Los Alamos manages receipts and disbursements but the accountant does the account for the federal funds and not Los Alamos County. In a sense, the RCLC would receive the funds directly. Los Alamos wouldn't be the fiscal agent, the RCLC will be.

Steven Lynn from Los Alamos: One bit of clarification. I just want to clarify that the application that is in the packet: the entity applying is the RCLC. In the past, the executive director was the person in charge of signing off and being the contact. As board members, that's the role that we're really looking for. Just need that person's information to add to the application. The application does not specify a fiscal agent. The granting agency understands that we're transitioning executive directors. And when that new director is named, they would understand that this responsibility would be theirs.

Councilor Fernandez: Have you asked your council if that is ok.

Mayor Sanchez: No, I have not. Ms. Long and Steven Lynn are under the impression that these requirements are more simple than we think. Perhaps we are overcomplicating the issue.

Lynn: The member entity is not taking responsibility. The RCLC is applying and the point of contact would be as an officer role within the RCLC and not as in your role as an elected official.

Izraelvitz: Mr. Lynn, if we voted today to allow Mayor Sanchez to fulfill that role of contact and be authorized to fulfil the application, would that be ok.

Lynn: Yes, if you voted today that for that, that would be ok.

Motion to designate Mayor Sanchez as the point of contact for the DOE grant and submit it as soon as practicable with 2<sup>nd</sup> from Commissioner Roybal

Nancy Long: For clarification, it would be Mr. Sanchez acting as a Board member of the RCLC and not the City of Espanola signing for the grant application

Roll Call

Councilor Izraelevitz yes

Commissioner Roybal yes

Commissioner Vigil yes

Councilor Garcia yes

Mayor Sanchez yes

Councilor Fernandez yes

#### 9. **Board Comments**

Mayor Sanchez would like to thank outgoing Commissioner Roybal for everything he is done. Mayor Sanchez is hopeful for the future and happy that the audit shows positive results.

Commissioner Vigil: Can we please make sure to place all of today's presentations on the website.

Commissioner Roybal: Thank you for the comments Mayor Sanchez. Thank you Councilor Fernandez for taking on the responsibility of chair.

Izraelevitz: I'd like to echo what others have said. The proof in the pudding is the legacy that is left. Commissioner Roybal has done well.

#### 10. **Public Comments**

We amended the agenda so you could speak at the end of the meeting. Anyone wishing to do so, please raise your hand or speak up. Hearing none, seeing none, may I have a motion to adjourn

#### 1. **Adjournment**

Motion to adjourn from Commissioner Roybal with a 2<sup>nd</sup> from Councilor Izraelevitz.