

DRAFT Meeting Minutes

November 20, 2020 1:30pm

Electronic meeting participants via zoom: <https://zoom.us/j/92869418341>, Meeting ID: 928 6941
8341

· Zoom dial in: +1 346 248 7799 US, Find your local number: <https://zoom.us/u/abqy1ZlpKV>

A. Call to order

– Chair Henry Roybal called the Zoom RCLC Board meeting to order at 1:53pm.

B. Confirmation of Quorum

Attendees: Chair Henry Roybal, Treasurer David Izraelevitz, Vice Chair, Darien Fernandez, board member Javier Sanchez, board member Michael Garcia, board member Gallegos, board member Governor Ron Lovato of Ohkay Owingeh Pueblo.

Board members Excused Jemez Pueblo representative

Quorum was established.

C. Approval of Agenda

Treasurer Izraelevitz made a motion to approve the agenda as presented second by Councilor Fernandez. Motion passed unanimously Chair Roybal motion to approv. e

Treasurer Izraelevitz made motion to approve draft meeting minutes for October 16, 2020 asked the board if there are any changes or discussion. (Second?) Hearing none, chair Roybal called a roll call vote. Motion passed unanimously.

D. Approval of Meeting Minutes

a. Draft minutes for October 16, 2020 board meeting

Treasurer Izraelevitz called for a motion to approve the October 16, 2020 meeting minutes. Treasurer Izraelevitz moved for approval of the meeting minutes as presented. Councilor Fernandez Seconds. Chair Roybal called a roll call vote. Motion passed unanimously.

E. Public Comment:

Chair Roybal asked for public comment.

Chair Roybal asked if anyone from the public has signed up to speak today, if not he will unmute the public if they would like to address the board today

Public Comment:

Susan Schwartz will address the board. The minutes this time were somewhat better this time reflecting the public comment but they are still not accurate. I appreciate the attempt what would really make a difference is if we could get the zoom recordings. People can't watch if they can't stay or watch these meetings. It's not transparent or open if the public doesn't have access to these meetings.

Chair Roybal: Thank you Ms. Schwartz I think we do have the videos that have been sent I am under the impression they should be up on the website soon.

Mayor Sanchez (I think it was Fernandez, not Sanchez): I have an update I have been working with Ambra as to why I don't have access to the video links that were shared as soon as we resolve that we can get it on the website. The previous links that have been sent by Ms. Romo I don't have access to open link.

Ambra Baca: I sent you the link this afternoon, were you able to open it?

Mayor Sanchez: I have not yet Ambra.

Ambra Baca: I can work with our IT department to get that going and get those to you.

Next Public Comment

Gene Nickles: I know you put public comment in the beginning of meeting, but some of us die hards stay until the end so it would be good to put at the end for those who watch until the end and can speak while it is still fresh in their mind. Communities are concerned with climate change and COVID.

Chair Roybal: Once we do start having presentations I will move public comment to after presentations. For now, we can move public comments to the end. We are going to move on to Item F. which is the Treasurer's report.

F. Treasurer's Report

a. a) Financial report presented by Treasurer Izraelevitz.

We have two invoices to pay the latest invoice from our accountant who is Zlotnick Laws and Sandoval. Prior balance has been paid. Approval of Current Balance is \$444.65. Report showing 2020 financial report legal services have been paid. Other items have been paid since the end of October I want to note we only have two recurring expenses. Some of these items look as though they are due but they were paid after October 31st. what we

will be paying is legal service for \$497.18 because we didn't put it on the agenda last month. We are on track other than that.

Chair Roybal Any questions from the board?

David IzraelvitzIzraelevitz madke motion to accept treasure report.

Chair Roybal seconds. Passes unanimously.seconds goes to rollcall vote item passes.

b. Invoices

First invoice for paymentpayment Current balance for Zlotnick Law and Sandoval just need to approve balance of \$444.65.

Chair Roybal any questions or comments from board.

David Izraelevitz- ZLS approval October 2020 Invoice

(Izraelevitz moved?) Chair Roybal Seconds. Motion passes unanimously.

and goes to rollcall vote item passes.

Long Komer and Associates invoice for services from June \$497.18 prior balances are not relevant.

Chair Roybal any questions or comments from the board

Motion from Councilor Fernandez to approve. S

Second from Mayor Sanchez. Motion passes unanimously z, go to rollcall vote board approves item

c. c) RCLC October 2020 Financial report

David Izraelevitz: I went through that already went over treasurer's reports and invoices.

G. Discussion & Action Items

a. Discussion and possible action of issuance of RFP director of services for RCLC

Mayor Sanchez: City of Espanola has been in contact with procurement officer and ASD director they have created the RFP and they did have a concern that we have a committee to sort through and rank all of the finalist and applications that are received that it fits in the procurement code. How does the payment get paid for advertisement under \$500.00, displayed in the Rio Grande Sun, the Albuquerque Journal and the Santa Fe New Mexican. It is ready to go today to issue RFP and goes to January 14.

Chair Roybal: The hiring committee would be appropriate for the executive board for the hiring.

Councilor Fernandez: I agree it should be under the purview of the executive board, recommendation to invite a member or members of the public to submit applications to be on this committee with us.

Councilor IzraelevitZraelevitz: to address Mayor Sanchez topic of reimbursement for advertisement I think we can reallocate funds from our Executive Director services of services for printing postage and website to cover any expenses of Espanola and we can reimburse them by receipt of invoice. In terms of the committee to evaluate the executive director I would not be in favor in extended external members. I think the executive committee has the strategic long-term view of the organization in mind.

Mayor Sanchez: I did hear from our procurement officer and we do not need to have the committee set up today. We can continue thinking about it before the procurement day closes.

Councilor Garcia: I'm fine with having executive committee review applications for this position. I would also be open to having a community member part of that review panel. What would the process look like if we go that route? When we selected prior executive director what did the process look like.

Chair Roybal: that process included an interview I don't know if it was the entire board members or the executive board. Physical The fiscal agent was involved as well. Mr. Lynne is here with us. Steve do you remember if it was the entire board or just the executive board that was involved? I believe the physical fiscal agent which was Los Alamos County was also involved.

Steve Lynne: in terms of evaluation it was the executive Committee that did the evaluation process.

Chair Roybal: I believe the Executive Committee was Santa Fe County, City of Santa Fe, Rio Arriba and Taos.

Councilor Fernandez: I think it was just the executive committee.

Chair Roybal: Councilor Garcia does that answer your question?

Councilor Garcia: Yes, I would like to explore options for public to engage.

Chair Roybal: Maybe we need to look at how we can share information of our applicants with our Community.

Councilor Izraelevitz: At our last board meeting we approved statement of work plan for the position that would have been a good opportunity to solicit public input. I would suggest to that we encourage those who are participating today to submit written comments on what they consider to be appropriate qualities of a director. This is a way of public input to be incorporated in the process. I wonder if that would be an appropriate path forward.

Chair Roybal: Any other questions or ideas from the board

Mayor Sanchez: Recap we are ready to issue RFP should the board wish and we can come up with committee as time goes on.

Chair Roybal: Is the board ok with the provisions of the RFP? Asked all of board all yes's on direction moving forward.

a.

b. Item G (b.) Update on DOE Grant Application

Chair Roybal: I will have Santa Fe County reach out to Los Alamos County on moving forward with Grant Application. We don't need action on this item we can bring it up on next meeting.

c. Item G (c) Discussion of expedited approval of RCLC invoices

Councilor Izraelevitz: Expedited approval of invoices

Chair Roybal: pleasure of the board

Mayor Sanchez: I move that we move to approve (who seconded?)

Chair Roybal: Roll call Vote, item passes unanimously Motion passed unanimously.

H. Board Comments

Chair Roybal: Any comments, hearing none I'll motion to adjourn

I. Adjournment

Mayor Sanchez: move to adjourn

Councilor Izraelevitz: Seconds that motion

Chair Roybal: everyone signify by saying I"Aye". Have a safe weekend.