

Regional Coalition of LANL Communities

Board Meeting Agenda^{V.1} – Published

January 22, 2021 1:30pm – 3:00 P.M.

Electronic meeting via Zoom <https://zoom.us/j/92869418341>

NOTICE

Due to the ongoing coronavirus outbreak, and upon consultation with legal counsel, RCLC Chairman Henry

Roybal has directed that the January 22, 2021 RCLC board meeting be conducted electronically via the

electronic media application Zoom. In accordance with Open Meetings Act guidelines publicized by the New

Mexico Attorney General, RCLC board members and members of the public wishing to attend may

participate via Zoom, by linking to the following URL address, or by calling the conference call line listed

below:

Join Zoom Meeting: <https://zoom.us/j/95609565488>, Meeting ID: 956 0956 5488

- Zoom dial in: +1 346 248 7799 US, Find your local number: <https://zoom.us/u/adzCIYze5G>

January 22, 2021 RCLC Board Meeting Agenda

A. Call to Order – Chair Henry Roybal

B. Confirmation of Quorum – Chair Henry Roybal

C. Approval of Agenda – Chair Henry Roybal

D. Approval of Meeting Minutes – Chair Henry Roybal

a. Draft minutes for November 20, 2020 board meeting

E. Public Comment (20 min)

Public comment may take place via the above provided conference call number

F. Treasurers Report & Invoices – Treasurer David Izraelevitz

- Invoices for October Legal services with Long Komer & Associates
- Invoices for November Legal Services with Long Komer & Associates
- Invoice for December Kubiak Melton & Associates, LLC
- Latest ZLS invoice for November and December (the prior balance and finance charge has been paid)
- the RCLC November 2020 financial report

G. Discussion/Action Items

a. Discuss and possible action pursuant to review of responses to RFP for executive director for RCLC

b. Update on DOE grant application

c. Discussion of RCLC invoices

H. Board Comments

I. Adjournment

About the Regional Coalition of LANL Communities:

2 of 2 For more information, please visit the Regional Coalition website at RegionalCoalitionNM.org

The Regional Coalition is comprised of nine cities, towns, counties and pueblos surrounding the Department of Energy's Los Alamos National Laboratory (LANL). Founded in 2011, the Regional Coalition works in partnership to ensure national decisions incorporate local needs and concerns. The organization's focus is regional economic development and site employment, environmental remediation, and adequate funding for LANL. The 2019 Board of Directors includes Chair, Commissioner Henry Roybal, Santa Fe County; Vice-Chair, Councilor Darien Fernández; Treasurer Councilor David Izraelevitz, Los Alamos County; Secretary Mayor Javier E. Sanchez, City of Española; Town of Taos; Councilor Michael Garcia, City of Santa Fe; Commissioner Mark Gallegos, Taos County; Representative Ron Lovato, Ohkay Owingeh; Commissioner Leo Jaramillo, Rio Arriba County; and Designated representative from Pueblo of Jemez

REGIONAL COALITION OF LANL COMMUNITIES

City of Espanola – Los Alamos County- Ohkay Owingeh- Pueblo of Jemez – Rio Arriba County –
Santa Fe County – City of Santa Fe – Taos County – Town of Taos

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DRAFT Meeting Minutes

November 20, 2020 1:30pm

Electronic meeting participants via zoom: <https://zoom.us/j/92869418341>, Meeting ID: 928 6941 8341

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A. Call to order – Chair Henry Roybal called the Zoom RCLC Board meeting to order at 1:53pm.

B. Confirmation of Quorum

Attendees: Chair Henry Roybal, Treasurer David Izraelevitz, Vice Chair, Darien Fernandez, board member Javier Sanchez, board member Michael Garcia, board member Gallegos, board member Governor Ron Lovato of Ohkay Owingeh Pueblo.

Board members Excused Jemez Pueblo representative

Quorum was established.

C. Approval of Agenda

Treasurer Izraelevitz made a motion to approve the agenda as presented second by Councilor Fernandez. Chair Roybal motion to approve

Treasurer Izraelevitz made motion to approve draft meeting minutes for October 16, 2020 asked the board if there are any changes or discussion. Hearing none, chair Roybal called a roll call vote. Motion passed unanimously.

D. Approval of Meeting Minutes

a. Draft minutes for October 16, 2020 board meeting

Treasurer Izraelevitz called for a motion to approve the October 16, 2020 meeting minutes.

Treasurer Izraelevitz moved for approval of the meeting minutes as presented. Councilor Fernandez Seconds. Chair Roybal called a roll call vote. Motion passed unanimously.

E. Public Comment:

Chair Roybal asked for public comment.

Chair Roybal asked if anyone from the public has signed up to speak today, if not he will unmute the public if they would like to address the board today

Public Comment:

Susan Schwartz will address the board. The minutes this time were somewhat better this time reflecting the public comment but they are still not accurate. I appreciate the attempt what would really make a difference is if we could get the zoom recordings. People can't watch if they can't stay or watch these meetings it's not transparent or open if the public doesn't have access to these meetings.

Chair Roybal: thank you Ms. Schwartz I think we do have the videos that have been sent I am under the impression they should be up on the website soon.

Mayor Sanchez: I have an update I have been working with Ambra as to why I don't have access to the video links that were shared as soon as we resolve that we can get it on the website. The previous links that have been sent by Ms. Romo I don't have access to open link.

Ambra Baca: I sent you the link this afternoon, were you able to open it?

Mayor Sanchez: I have not yet Ambra.

Ambra Baca: I can work with our IT department to get that going and get those to you.

Next Public Comment

Gene Nickles: I know you put public comment in the beginning of meeting some of us die hards stay until the end so it would be good to put at the end for those who watch until the end and can speak while it is still fresh in their mind. Communities are concerned with climate change and COVID.

Chair Roybal: once we do start having presentations I will move public comment to after presentations. For now, we can move public comments to the end. We are going to move on to Item F. which is the Treasurer's report.

F. Treasurer's Report

- a) Financial report presented by Treasurer Izraelevitz. We have two invoices to pay the latest invoice from our accountant who is Zlotnick Laws and Sandoval. Prior balance has been paid. Approval of Current Balance is \$444.65. Report showing 2020 financial report legal services have been paid. Other items have been paid since the end of October I want to note we only have to recurring expenses. Some of these items look as though they are due but they were paid after October 31st. what we will be paying is legal service for \$497.18 because we didn't put it on the agenda last month. We are on track other than that.

Chair Roybal Any questions from the board?

David Izraelvitz make motion to accept treasure report

Chair Roybal seconds goes to rollcall vote item passes.

- b) First invoice for payment Current balance for Zlotnick Law and Sandoval just need to approve balance of \$444.65.

Chair Roybal any questions or comments from board

David Izraelevitz- ZLS approval October 2020 Invoice

Chair Roybal Seconds and goes to rollcall vote item passes.

Long Komer and Associates invoice for services from June \$497.18 prior balances are not relevant.

Chair Roybal any questions or comments from the board

Motion from Councilor Fernandez to approve

Second from Mayor Sanchez, go to rollcall vote board approves item

- c) RCLC October 2020 Financial report

David Izralevit: I went through that already went over treasurer's reports and invoices.

G. Discussion & Action Items

- a) Discussion and possible action of issuance of RFP director of services for RCLC
- Mayor Sanchez: City of Espanola has been in contact with procurement officer and ASD director they have created the RFP and they did have a concern that we have a committee to sort through and rank all of the finalist and applications that are received that it fits in the procurement code. How does the payment get paid for advertisement under \$500.00, displayed in the Rio Grande Sun, the Albuquerque Journal and the Santa Fe New Mexican. It is ready to go today to issue RFP and goes to January 14.
- Chair Roybal: The hiring committee would be appropriate for the executive board for the hiring.
- Councilor Fernandez: I agree it should be under the prevue of the executive board, recommendation to invite a member or members of the public to submit applications to be on this committee with us.
- Councilor Izralevit: to address mayor Sanchez topic of reimbursement for advertisement I think we can reallocate funds from our Executive Director services of services for printing postage and website to cover any expenses of Espanola and we can reimburse them by receipt of invoice. In terms of the committee to evaluate the executive director I would not be in favor in extended external members. I think the executive committee has the strategic long term view of the organization in mind.
- Mayor Sanchez: I did hear from our procurement officer and we do not need to have the committee set up today. We can continue thinking about it before the procurement day closes.
- Councilor Garcia: I'm fine with having executive committee review applications for this position. I would also be open to having a community member part of that review panel. What would the process look like if we go that route. When we selected prior executive director what did the process look like.
- Chair Roybal: that process intailed an interview I don't know if it was the entire board members or the executive board. Physical agent was involved as well. Mr. Lynn is here with us Steve do you remember if it was the entire board or just the executive board that was involved? I believe the physical agent which was Los Alamos County was also involved.
- Steve Lynn: in terms of evaluation it was the executive Committee that did the evaluation process
- Chair Roybal: I believe the Executive Committee was Santa Fe County, City of Santa Fe, Rio Arriba and Taos.
- Councilor Fernandez: I think it was just the executive committee
- Chair Roybal: Councilor Garcia does that answer your question
- Councilor Garcia: yes, I would like to explore options for public to engage.
- Chair Roybal: maybe we need to look at how we can share information of our applicants with our Community.
- Councilor Izralevitz: at our last board meeting we approved statement of work plan for the position that would have been a good opportunity to solicit public input. I would suggest to encourage those who are participating today submit written comments on what they consider to be appropriate qualities of a director. A way of public input to be incorporated in the process. I wonder if that would be an appropriate path forward.
- Chair Roybal: any other questions or ideas from the board

Mayor Sanchez: recap we are ready to issue RFP should the board wish and we can come up with committee as time goes on.

Chair Roybal: is the board ok with the provisions of the RFP? Asked all of board all yes's on direction moving forward.

Item G (b.) Update on DOE Grant Application

Chair Roybal: I will have Santa Fe County reach out to Los Alamos County on moving forward with Grant Application. We don't need action on this item we can bring it up on next meeting.

Item G (c) Discussion of expedited approval of RCLC invoices

Councilor Izraelevitz: Expedited approval of invoices

Chair Roybal: pleasure of the board

Mayor Sanchez: I move that we move to approve

Chair Roybal: Roll call Vote, item passes unanimously

H. Board Comments

Chair Roybal: Any comments, hearing none I'll motion to adjourn

Mayor Sanchez: move to adjourn

Councilor Izraelevitz: Seconds that motion

Chair Roybal: everyone signify by saying I. Have a safe weekend.

I. Adjournment