

RCLC ACTION STATUS UPDATE

DATE REQUESTED	REQUESTOR	TASK	UPDATE	NEXT STEPS
5.15.20	D. Izraelevitz	<i>Follow up for the DOE CBC packet</i>	Initial packet of requested materials sent on May 15, 2020. A follow-up request for materials regarding financial controls was received on May 26. Requested documents were transmitted on June 3, 2020. Follow up communications were made with EM and CBC on June 5, 11 and 15. Delegation efforts included contacts with Thomas Johnson at EM LA on June 8, and Todd Schraeder, EM-2 on June 12	Seeking status update from EM regarding ongoing grant status
		<i>Contract attny letter to former ED</i>	After drafts were reviewed by the Chair and ED, the final version of the letter was sent by Nancy Long to the former ED on May 22, 2020.	The Board has fulfilled its final push for reimbursement and awaits a response
		<i>Contract attny MOU for regional fund</i>	Nancy Long reports that she has discussion with the LAC attorney where they discussed the purpose of the MOU. LAC attorney told Ms. Long he would prepare a draft of the MOU for her review.	Receive draft from Ms. Long and LAC Attonrey for review
		<i>Letter supporting cleanup funding</i>	A draft letter was provided to the policy committee on May 5 for review. The draft was then presented to the Board for consideration on May 15. Some board members wanted to take it back to their governing bodies for discussion.	Final draft is presented at June 19 meeting for board consideration and possible approval
		<i>Letter supporting FY 21 EM budget</i>	A letter was proposed at the April 24 board meeting. At the May 15 board meeting the board directed the ED to prepare a draft for consideration.	A draft is presented at the June 19 meeting for consideration.

		<i>Website updates</i>	<p>Website updates and maintenance remain an important focus of the board to ensure easy public access to all RCLC public records. A new website with new domain was launched in Aug. 2019. Issues around the original domain led to the creation of a new URL. In April 2020 it was discovered that some links to historic documents were not functioning. The broken links were repaired. In May it was discovered that more links were breaking. The website developer investigated and discovered that a bug in the database of the old site was exacerbated by updates and time. The contractor reports that "during the transition of the old site to the new site, this was discovered and fixed in order to create a stable environment for future file additions. As it was, the database connection was unstable and file retrieval was also unstable as a result. This was corrected with due diligence in pinpointing the problem, which took some time to resolve. Now, everything is stable and linked up correctly. The database has been brought up to speed with the current server environment and it is functioning properly."</p>	<p>The website is now stable and all links function. Both URL's also properly function and link to the new site.</p>
		<i>Frontload payments to contractors</i>	<p>At the Dec. 2019 meeting, the Board recognized that They asked if our regular vendors, specifically the accountant could provide us an estimate for a few months in advance so we can pre-approve up to that amount so as to pay in a more timely manner. This proposal was presented to ZLS. In a Dec 23, 2019 response ZLS thanked the Board for considering this, and then said "However, my concern is that because the RCLC is under such scrutiny these days, prepayment of services may be open to criticism. Maybe there can be an extra effort to get the approvals out in more timely manner? Let us know how we can help with this."</p>	<p>The RCLC and fiscal agent have created a signature authority policy for signing stamps to speed the process, and are looking for other ways to accelerate the process while maintaining all adopted controls.</p>

		<i>Request to confer with contract attny regarding contract renewal provision</i>	At the May 13 RCLC budget committee meeting a request for clarification of contract language regarding renewals was asked. Specifically, contract provisions regarding "terms and conditions" if the board should choose to change the payment rate. Nancy Long stated interpretation of contract renewal provisions is largely up to the board as "terms and conditions" does not require an exact matching of the scope and compensation, especially if the contract amount goes down and the scope is generally the same.	If a decision is necessary, the board would have discretion regarding terms and conditions.
		<i>Overlaps in Policy vs. Exec committees</i>	At the May 15 Board meeting a request was made to review overlaps in the roles of the executive committee and policy committee and determine if the policy committee is necessary. No action has been taken to date.	Board review and decision
5.15.20	Board	<i>Suggestions for tours w NMED</i>	At the May 5 RCLC Policy committee and May 15 Board meeting a tour of EM sites was suggested after operations reopen. N3B responded to requests stating that all group and public tours are suspended due to Covid-19	Planning for the tour with N3B to resume once restrictions lifted.
		<i>Amend Policy comm doc to remove VC as chair and make appointee</i>	At the May 15 Board meeting a request was made to remove the Board Vice-Chair as chair of the policy committee and specify that the Board Chair may appoint the committee chair. No action has been taken to date.	Board review and decision