A. Call to order – Chair Henry Roybal called the meeting to order at 1:40 p.m.

B. Confirmation of Quorum

Attendees: Chair Henry Roybal, Vice-chair Darien Fernandez (by phone), Secretary David Izraelevitz, Alternate Leo Marquez standing in for Board member Leo Jaramillo, Alternate City Councilor, Peggy Sue Martinez standing in for Board member Mayor Javier Sanchez. Board members excused: Treasurer Peter Ives, Board member Tom Blankenhorn, Board member Leo Jaramillo, Board member Governor Ron Lovato of Ohkay Owingeh Pueblo, and Jemez Pueblo representative. Quorum was established.

C. Approval of Agenda

Chair Roybal requested that item “G. Discussion/Action Items b. Presentation by LANL Management” be heard after item D. Motion to approve agenda as amended by Secretary Izraelevitz, second by Alternate Martinez. Motion carried.

D. Approval of Minutes

a. Approval of minutes for October 18, 2019 and the November 8, 2019, Executive Committee minutes. Motion to approve minutes by Secretary Izraelevitz. Second by Alternate Marquez. Motion carried.

Discussion Item (G.b.) moved as approved by Board:

Presentation by LANL Management, Upcoming LANL infrastructure improvements and future development within and without the LANL complex, Kelly Beierschmitt, Deputy Director Operations of LANL.
Deputy Director Beierschmitt presented to the Board. Funding is strong subject to continued support from the government. He reviewed the master site plan and its challenges. When they took over the management of LANL, they found that new road plans for commuters had been studied; however, it is a State Transportation Department decision. They are need of a second fiber line to internal communications. Three new cell towers will be installed as part of the plan. Currently they are hiring up to 1,000 staff per year. They are experiencing approximately 500 retirees per year. Housing issues are a challenge. They are short about 1,100 houses. They are building a new parking lot. There is only one bridge. The County suggested a second bridge be built in the future. A bypass road by the county may be possible. They are looking into an effective security plan in the event they would have to close the campus due to an active shooter, or other security issues. Chair Roybal called for questions. Secretary Izraelevitz asked Mr. Beierschmitt to clarify the regional economic impact of the 5 billion to 10 billion dollars. Mr. Beierschmitt stated that they did that through a pipeline development. It includes positions through LANL, N3B, Dept. of Labor, etc. Secretary Izraelevitz asked if he could put this in terms of local/regional training/educational goals. Alternate Martinez asked about the housing needs in Los Alamos developments and if there are plans for affordable housing. Mr. Beierschmitt stated that all northern areas would need to be developed with having affordable housing neighborhoods available. Alternate Marquez stated that he would like to see more economic development in the less secure operations and if they can be established in the Rio Arriba County. In addition, he would like to see additional dollars from LANL be considered for additional fire stations, as they may be needed to help LANL if there were fires near the lab. Mr. Beierschmitt stated he is actively looking to purchase or lease 180,000 square feet of space in the northern area. To address the second comment, taxes for capital outlay is a State matter in which LANL does not have any say in where those dollars are spent. Chair Roybal thanked him for the presentation. Chair Roybal asked about the order the DOE brought forward that limits the DNFSB oversight. Chair Roybal asked, “What is your relationship with that board and
are you preventing them from doing their job?” Mr. Beierschmitt said they have 
a very strong relationship with them. If they request information, he has ensured 
they receive it. Chair Roybal asked him to clarify LANL’s budget projection and 
confirm if LANL is going to have 5 billion over the next 5 years and 10-13 billion 
over the next 10 years. Mr. Beierschmitt said there is a clear understanding of 
the 5 billion and the planned projects attached to that. He clarified that it has 
been 10 billion from the beginning. The 10 billion is more fluid as some 
programs may accelerate or decline. Chair Roybal asked how the young people 
in the community might benefit from some of the technical positions that need to 
be filled at LANL. Mr. Beierschmitt stated he is meeting with different groups to 
help them understand those needs. Part of the LANL team are S.T.E.M. educated 
people; however, that is only a part of many other positions. Getting the word 
out to the community about entry-level technicians with the opportunity to 
advance at LANL. He explained that he started as a summer student and was able 
to become more educated and advance his career. He stated every school 
student could consider LANL as a gateway to a more developed career. Chair 
Roybal asked why LANL does not do more renewable energy. Mr. Beierschmitt 
stated that they do have scientists working on it; however, it is not in their 
mission. Congress, the D.O.E. and the N.S.A. dictate their mission to them and 
that is how they get funding. Chair Roybal asked him if the folks in Washington 
D.C. know what LANL’s plans are and how they will be spending the money. Mr. 
Beierschmitt stated that they do know what they are spending. They are the 
funding source. They measure very closely and track all activity. Chair Roybal 
asked if there would be a site-wide environmental impact study completed. Mr. 
Beierschmitt stated that LANL does not have the authority to make that decision. 
The N.S.A. makes that decision based on a rigorous process required by law. 
Chair Roybal thanked Mr. Beierschmitt and called for questions. Hearing none, 
he moved to next item.

E. Public Comment

Chair Roybal called for public comment. Hearing none, he moved to next 
item.
F. Treasurers Report

a. Executive Director noted that ZLS Accountants have submitted the end of month compilation of RCLC financial records for October 31, 2019. He stated the balance sheet reflects total liabilities and fund balance to be $3251,942.71. The Statement of Revenue and Expenditure report breaks down the D.O.E. Grant and Unrestricted expenses. Also attached is the General Ledger for review. Chair Roybal called for questions. Secretary Izralevitz asked for an amortized budget with comparisons of actuals for future meetings. Alternate Martinez asked for an update on subscription and memberships. Executive Director said that they have not submitted for this year and will follow-up.

b. Invoices for review and possible approval. Executive Director Vasquez stated that there are two invoices submitted for approval. The first one is from CPLC, New Mexico, Inc., for services completed by the Executive Director for $15,297.68, dated October 31, 2019. The tracking sheet details the monthly billable activities. The second invoice is from Zlotnick, Laws, and Sandoval (ZLS) for $3,451.43, dated October 31, 2019. Chair Roybal called for questions. Alternate member Martinez motioned to approve. Second by Secretary Izralevitz. Chair Roybal called for questions. Alternate Martinez wanted clarification of a $44.68 finance charge. Executive Director Vasquez stated he did not know and will follow-up with ZLS for explanation. Discussion was held on the amount of the invoice. Secretary Izralevitz amended the motion to state approval of payment to ZLS up to $3,451.43 and approval of payment of CPLC New Mexico, Inc. up to $15,297.68. Alternate Martinez accepted. Motion approved. Chair Roybal asked if Vice-chair was still on the phone for that vote. The call was dropped. They called him back and Chair Roybal explained to Vice-chair Fernandez the details of the discussion. Chair Roybal called once more for the vote. Motion carried to include Vice-chair Fernandez.
G. Discussion/Action Items

a. Presentation by DOE-EM, review FY 2019 accomplishments for legacy cleanup mission at LANL and a preview of FY 2020 legacy cleanup priorities, Doug Hintze, Manager of DOE-EM Los Alamos Field Office. Mr. Hintze stated that his contract is for $200,000,000. He highlighted the following: 1) Waste management. He wants to ship up to 100 remediated shipments this year. Remediated 220 legacy waste containers. Working simultaneously on 11 of 17 consent order campaigns  2) N3B community commitment funds of $124,000 invested in the region. There are 421 site-wide water-monitoring locations active. 3) Workforce development: There are 14 student enrolled in the apprentice program and RCT boot camp. Looking at expanding.  4) Stabilized chromium plume 43 parts per billion. 5) Technical Area 21 – former Manhattan project complex. Shipped more than $1,400 cubic meters of rubble. It will take 8-10 years for completion. 6) Projected 17 milestones in FY 2020. Annual public meeting on the Consent Order – NMED and DOE will co-host the meeting on December 16, 2019 at the Los Alamos County Council Chambers. Chair Roybal called for questions. Alternate Martinez asked Mr. Hintze, if the milestones will be completed by June 30, 2020. He stated that all but two were completed by September 2019. A new list of 17 milestones in FY 2020. Alternate Martinez asked what time the meeting is on December 16, 2020. Mr. Hintze said 5:30 p.m. Secretary Izraelevitz asked him if he developed a plan if more funding is received. Mr. Hintze has a baseline scope of work. For additional funding, they can expand that scope of work. Secretary Izraelevitz asked about their success metrics in regards to the hydraulic plume control. Mr. Hintze stated to stabilize below the standard of 50 parts per billion. Monitoring the plume to the water supply is active. The distance is about a quarter mile to the water supply. It moves an inch or so a year and would be cleaned before it ever reaches that point.
Alternate Marquez asked about Tech area 21; once cleaned it would go back to the county and would this be for all areas cleaned. Mr. Hintze stated that the land goes back to the National Nuclear Security Administration federal office for a land transfer. All of that will be discussed. Chair thanked Mr. Hintze for the presentation.

b. Executive Director's update

Executive Director Vasquez stated that the Office of State Auditor (OSA) on November 13, 2019, sent the RCLC and Kubiak Melton & Associates (KMA) letters of release for all six years of reports. The reports will become public record after the statutorily mandated five-day waiting period. Once the waiver is approved to release the information, it will be posted to the RCLC website (www.RegonaCoalitionNM.org).

FY 2013-2018 Audits Overview: KMA conducted separate reviews of each year in question as per the Office of the State Auditor (OSA) direction. It also included findings from the 2018 OSA special audit in the specific years where they were identified. In total, KMA identified 13 findings, some that occurred over multiple years resulting in 36 individual occurrences. Executive Director Vasquez discussed the findings and resolutions. In summary, the RCLC concurs with the recommendations and the Board has adopted policies and contractual provisions to ensure compliance and eliminated all reimbursements.

Chair Roybal called for questions. Secretary Izrailevitz would like the Executive Director to provide these updated policies and procedures to the Board and to review them annually for any additions/changes. Executive Director stated he would also have the annual review on the agenda at the annual retreat. Chair Roybal asked Executive Director to ensure the Board member alternates and the new board members receive a copy as well. Alternate Martinez said that it is important to understand the public trust in the Board. The Board has due diligence to the public to stay on top of these policies. Chair Roybal stated that
the December 13, 2019, board meeting would be scheduled to discuss
these audits in more depth, policies and a presentation by the
auditors. Alternate Marquez stated that internal controls would need
to be set. Secretary Izraelevitz would like the Executive Director to
provide these administrative policies to the Board to review in a
timely manner and add this to the agenda. Chair Roybal stated that
the meeting would be held at the Los Alamos County Council
Chambers.

Executive Director Vasquez stated that he requested in writing that
the OSA to grant approval to have the contracted auditors (KMA) to be
able to complete the six years rather than the three years as required.
The OSA did approve the six years as requested. Alternate Martinez
asked when they expected the audit to be completed. Executive
Director asked KMA to complete the audit by year end. Alternate
Martinez asked if additional funding is needed. Executive Director
stated that $11,380.00 would be required for these services. Alternate
Marquez clarified the process for OSA approval and asked if we would
need to go out for bid for another auditor. Executive Director stated
due to the relatively small amount of the contract a formal RFP would
not be necessary. Secretary Izraelevitz asked that the Budget
Adjustment Request (BAR) be added to the December agenda for
review and possible approval.

Executive Director updated the board on the Census Complete Count
(CCC) Proposal. He has met/spoken with representatives from Taos
County/Town of Taos, Rio Arriba County and the City of Espanola. It
was determined that a partnership between the municipalities and
their CCC would be the most effective way to direct resources to the
targeted regions. An application has been received from Rio
Arriba/Espanola and they are expecting Taos to also submit for the
grant. Executive Director Vasquez updated the board on the JPA
progress. Since the last meeting, two more RCLC member
communities took up and voted on approving the revised JPA. All four current county members have adopted the amended JPA, and two municipalities have tentatively scheduled votes this month. Three municipalities and the pueblos are still needed. Executive Director Vasquez stated that RCLC’s second annual retreat is tentatively scheduled for Feb 8, 2020 and asked if any board members would be interested to participate on planning committee. Chair Roybal and Secretary Izraelevitz will be on the planning committee.

Upcoming RCLC Event is the 2019 Intergovernmental meeting with the U.S. Department of Energy on November 19-21 in Nashville, TN. This meeting is intended to provide opportunities for increased communication and coordination among states, Tribes, and local communities affected by the ongoing cleanup of the nation’s nuclear weapons complex. As a member of the ECA, the RCLC is invited and he is planning on attending. He encouraged board members to attend..

H. Board Comments

Alternate Martinez thanked Executive Director for the presentation and work on the audit process. Chair Roybal asked Executive Director to remove the time limits on the agenda. Chair Roybal asked the board to send the Executive Director their questions on the audit to discuss at the December meeting. Alternate Marquez wanted Executive Director to report on the status of the RCLC “at risk” listing at the next meeting. Executive Director will send them an email with the link to review the audit.

I. Adjournment

Chair Roybal called for a motion to adjourn. Motion to adjourn by Alternate Board member Martinez. Second by Alternate Board member Marquez. Meeting ending time 3:39 p.m.

END